

MBMTC 2024 Exhibitors

Shipping to Fern Warehouse Using Your Own Carrier

If you use your own service (FedEx, UPS, etc.) to ship to Fern's warehouse, you will need to use Fern's portal to order material handling services and print a special label.

To ship with your own service:

- Place your order through your desired carrier to deliver **by Monday, Sept. 30, 2024**, using Fern's warehouse as the delivery location:

Fern Expo – MBMTC 2024
1500 Old Leonard Ave.
Columbus, OH 43219

- **Material Handling service** is to be ordered in the Fern OneView portal. To order handling:
 - Log in to Fern's OneView portal and locate the "Tasks" section on your Dashboard. Expand the "Shipping and Material Handling" section. Click "Material Handling and Freight Service Order."
 - In the window, scroll and select the "Material Handling – Advance Warehouse" option. Enter the weight of your materials and click "Add to Cart."
 - You will have the option to "View Cart" and checkout or "Continue Shopping." If you choose to continue shopping, you may add additional optional purchases like labor service and booth furnishings to your cart, and checkout once finished by clicking the "Cart" icon in the upper righthand corner of the window.
- You are also required to **print a special Fern label**, which is to be affixed to your package, along with the label generated by your shipping provider. To find the label:
 - Under the "Shipping and Material Handling" section in the Fern OneView portal, click "Shipping Labels." In the redirected window, select "Print Advance Warehouse Labels."
 - Make sure your company and booth number are properly listed in the label generated in the new window. Print, and adhere to your package along with your service's label.

For more information regarding shipping with Fern, as well as the OneView portal, please contact Fern's Terra Green via [email](#) or by phone at (614) 649-0348.